



## **DECORATION DO'S AND DON'T'S FACILITY RENTALS**

WAHC is a community museum and community arts centre, and as such, we house artwork and historical artefacts in our galleries. The renter must let WAHC know what they plan to do in our space with regard to set-up and decoration. Below are some do's and don't's to help with your planning. If you have any questions or want to consult on anything to do with set-up and decoration please do not hesitate to contact us.

### **DO**

- Do use painter's tape to put up signs, posters, etc. Painter's tape comes in different colours and sizes, and can be bought at any paint store or hardware store.
- Do use rope or twine if there are places to tie/anchor this to.
- Do use bunting and secure it with painter's tape.

### **DON'T**

- Don't use nails, screws, tacks, pins or any other sharp object that will puncture any surface including walls and floors
- Don't use any type of double sided tape or Velcro
- Don't use any abrasive tapes such as packing tape, duct tape or carpet tape
- Absolutely no use of glitter or confetti of any kind
- Don't adhere anything to any of the displays, artwork, or display cabinets
- We discourage the use of balloons

WAHC has the right to refuse or modify any set-up/decoration plan, and the decision of WAHC in this regard is final.