



## FILMING RENTAL APPLICATION

If you are interested in filming at WAHC, please fill out this questionnaire and return it to:

Tara Bursey  
Executive Director, Workers Arts and Heritage Centre  
[tara@wahc-museum.ca](mailto:tara@wahc-museum.ca)  
905-522-3003 x. 23

Applications for a film rental should be submitted at least 10 days before the event.

1. Contact information of the Applicant (Name, Address, Telephone, Email):

\_\_\_\_\_

2. Title of the Project: \_\_\_\_\_

a. Type of Project (TV, Film, Documentary, etc):

b. Synopsis ( Attach a separate sheet if necessary):

3. Date (s) Required: \_\_\_\_\_

4. Hours Required: \_\_\_\_\_

5. Prep: \_\_\_\_\_ timing: \_\_\_\_\_

6. Shoot: \_\_\_\_\_ timing: \_\_\_\_\_

7. Wrap: \_\_\_\_\_ timing: \_\_\_\_\_

8. For longer shoots, please include tentative shooting schedule, indicating Prep Days, Shoot Days and Wrap Days)

\_\_\_\_\_

9. Type of Shoot (Exterior/Interior or both) – Location and rooms required.

10. How many vehicles? \_\_\_\_\_ Production trucks? \_\_\_\_\_

Product vehicles? \_\_\_\_\_ Crew/extra vehicles? \_\_\_\_\_

11. Set dressing: What changes to the site will be required?

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12. Insurance: The Workers Arts and Heritage Centre to be named in the additional insured section of Production Company's insurance policy with a cross liability clause. Please provide an original certificate prior to filming.

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13. A damage deposit (by certified cheque or cash) is required to be held, not cashed and should be issued to the location and held in trust and return until all film related activity is completed and a satisfactory inspection by the location contact is done.

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14. WAHC will assign one site representative to monitor the use of the Licensed Premises by the Production and to provide instructions to it respecting such use. \* Our site representative has the full power and authority on behalf of WAHC to suspend the use of Licensed Premises by the Licensee should there be any reason to do so.

15. What are the electrical arrangements? If you are using a generator, have you discussed with our site representative where the generator should be parked.

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16. Will there be any special effects done on your site (fire, smoke, gunfire)?

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17. Size of Crew?

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18. Other Facilities on Site (including generators, catering, washroom, etc) \_\_\_\_\_

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. Number of Children: \_\_\_\_\_

Supervisor's contact information: \_\_\_\_\_

20. Number and type of Animals: \_\_\_\_\_ Trainer's contact information: \_\_\_\_\_

21. Subject to Completion of Agreement which is provided,

Date: \_\_\_\_\_

Agreed to by Print name and Signature: \_\_\_\_\_

**Workers Arts and Heritage Centre**  
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CUPE Local 1281